

ACADEMIC BOARD

AGENDA

For the meeting on **Wednesday 1 June 2016 at 3pm** in the Management Seminar Room (MX 001)



Refreshments will be available from 2.30pm outside the Management Seminar Room (MX 001)

Members are reminded that the items of business in Parts C and Part D are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary by **5pm on Friday, 27 May 2016**.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarred will be unstarred.

FORMAL BUSINESS

1. WELCOME AND APOLOGIES

2. MINUTES

To confirm the Minutes of the meeting held on **Wednesday 9 March 2016** (M16/01-M16/46).

Attached

3. MATTERS ARISING

No matters arising.

4. ACTIONS TAKEN BY THE CHAIR

To note the Principal has not taken any actions on behalf of the Academic Board since the meeting on 9 March 2016.

5. UNSTARRING OF ITEMS

To note the unstarred of any Part C or D items.

6. FORMAL REPORTS

6.1 Principal's Report

To receive a written report from the Principal.

AB/16/16

6.2 Reports from the Deputy Principal and the Vice-Principals

To receive oral reports, which will be reported to Council for information, from the Deputy Principal and the Vice-Principals summarising key business undertaken in their areas.

6.3 Report from the Students' Union President

To receive an oral report from the Students' Union President.

6.4 Report from the Council

To receive an oral report from the Academic Board representative on Council on the Council meeting held on 11 May 2016.

To receive the minutes of the Council meeting held on 24 February 2016.

AB/16/17

PART A: STRATEGY DISCUSSION

7. ROYAL HOLLOWAY IN THE HEI MARKET

To receive a presentation from the Director of Communications and External Relations on the College's position and identity within the UK market.

PART B: MAJOR ITEMS OF BUSINESS

8. TAKING THE LONGER VIEW: GRADUATE DESTINATIONS BEYOND SIX MONTHS

To receive a presentation of the College survey of graduate employability

9. AMENDMENTS TO THE CONSTITUTION OF THE UNIVERSITY OF LONDON

To consider a paper recommending support for the proposed changes to the constitution of the University of London

AB/16/18

10. ACADEMIC BOARD STANDING ORDERS

10.1 To consider for approval the Standing Orders of Academic Board which support the new Statutes.

AB/16/19

10.2 To consider for approval the composition of the membership of Academic Board under the new Statutes.

AB/16/20

10.3 To consider for approval a temporary measure to ensure full academic representation on Council during the transition between the current and proposed Statutes

AB/16/21

11. AMENDMENT TO DEPARTMENT NAME

To recommend for approval the change to the name of the Department of Drama and Theatre

AB/16/22

12. STUDENT ACADEMIC APPEALS AND COMPLAINTS

To receive a report on the student academic appeals and complaints in relation to the 2014-15 academic session.

AB/16/23

13. FEEDBACK FROM STUDENT SUPPORT DISCUSSION

To receive feedback from the discussion item 'Supporting Students Throughout Their Academic Studies'

AB/16/24
to follow

14. REGULATIONS

To receive a paper on minor changes to the regulations which reflect changes to the Statutes.

AB/16/25

15. TEACHING EXPECTATIONS

To receive the Teaching Expectations document

AB/16/26

16. HONORARY DEGREES

To consider recommendations for the conferral of Honorary Degrees in 2017, prior to consideration by the Council at its meeting on 6 July 2016.

AB/16/27

17. HONORARY TITLES AND ACADEMIC PROMOTIONS

To note the honorary titles awarded and the academic promotions conferred throughout 2015-16, and those in place for 2016-17.

AB/16/28

18. ANNUAL REPORT TO COUNCIL

To note that the annual report of the business of Academic Board will be circulated for approval following this meeting. The report will be submitted to the October meeting of Council.

PART C: ITEMS FOR FORMAL APPROVAL

*** 19. PROPOSED CHANGES TO CONSTITUTIONS AND TERMS OF REFERENCE**

None proposed.

*** 20. PUBLICATION**

To agree which, if any, items require broad dissemination around the College.

To confirm the designation of papers as exempt from the Freedom of Information Act requirements.

PART D: ITEMS FOR REPORT

*** 21. FACULTY BOARDS**

To receive a combined report from the meetings of the Faculty Boards held in May 2016.

AB/16/29

*** 22. ANNUAL REVIEWS**

To receive the Faculty scrutiny reports of the Annual Review of Undergraduate programmes for 2014-15.

AB/16/30

To receive the Faculty scrutiny reports of the Annual Review of Postgraduate Taught programmes for 2014-15.

AB/16/31

To receive the Faculty scrutiny reports of the Annual Review of Postgraduate Research programmes for 2014-15.

AB/16/32

*** 23. PERIODIC DEPARTMENTAL REVIEWS**

To receive the updated Action Plan following the School of Biological Sciences Periodic Departmental Review held in March 2015.

AB/16/33

*** 24. ACADEMIC BOARD EXECUTIVE COMMITTEE**

To receive the unconfirmed notes of the meeting of the Academic Board Executive Committee held on 9 May 2016.

AB/16/34
To follow

*** 25. ACADEMIC PLANNING COMMITTEE**

To receive the minutes of the meetings of the Academic Planning Committee held on 7 March and 7 April 2016.

AB/16/35
a & b

- * **26. COLLABORATIVE PROVISIONS COMMITTEE**
 To receive the minutes of the meeting of the Collaborative Provision Committee held on 26 January 2016. AB/16/36
- * **27. DEPARTMENTAL GRANTS GROUP**
 To receive the minutes of the meetings of the Departmental Grants Group held on 23 February 2016 AB/16/37
- * **28. RESEARCH COMMITTEE**
 To receive the minutes of the meetings of the Research Committee held on 14 January and the 7 March 2016. AB/16/38
 a & b
- * **29. LEARNING, TEACHING AND QUALITY COMMITTEE**
 To receive the minutes of the meetings of the Learning, Teaching and Quality Committee held on 26 November 2015, 20 January 2016 and 15 March 2016. AB/16/39
 a, b & c
- * **30. DATE OF THE NEXT MEETING:**
 Wednesday 7 December 2016, 3pm. Location is currently TBC.